



**NCDOR**

NORTH  
CAROLINA  
DEPARTMENT  
OF REVENUE

# Motor Carrier License and Decal Renewal



# Topics

- Annual Renewal Process
- New process change
- GAS-1274A



# Annual Renewal Process



- Licenses and decals **expire** on **December 31**, of each calendar year.
- Renewal is required
- To ensure that your license and decals are renewed timely, please submit your application for renewal via the Department's website, fax, or by mail as early as possible.
- The most efficient way to renew and order license and decals is via our website:

<http://dornc.com/electronic/ifta.html>



# Notice

2016 was the **last year** that the Division mailed applications to renew IFTA and IN licenses.

- Request a form
- Order online
- Download a form
- Renewal Period (September thru December)



# Form Gas 1274-A

## Renewal Application for License and Decals

**NCDOR** | **GAS-1274A**  
Renewal Application for License and Decals  
Web 1-15

Renewal Application for Year _____	DOR Use Only ____ / ____ / ____
Legal Name (First 36 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS) _____	FEIN or SSN _____
Mailing Address _____ City _____ State _____ Zip Code _____	NCDOR ID _____
Name of Contact Person _____	Fill in circle if applicable: <input type="radio"/> Address has changed
Phone Number _____ Fax Number _____	
Email Address _____	

  

1. a. Do you have license plates issued by the North Carolina Division of Motor Vehicles on one or more of your qualified motor vehicles?	▶ 1a. <input type="radio"/> Yes <input type="radio"/> No
b. If yes, list the license tag of at least one qualified motor vehicle.	▶ 1b. _____
2. Do your qualified motor vehicles travel ONLY in North Carolina?	▶ 2. <input type="radio"/> Yes <input type="radio"/> No
3. Number of sets of IFTA (Interstate) decals requested (1 set = 2 decals)	▶ 3. _____
4. Number of sets of IN (Intrastate Only) decals requested (1 set = 2 decals)	▶ 4. _____

NOTE: One decal set will be issued for each qualified vehicle. Order only one decal set for each qualified vehicle.

### General Information

One license will be issued per licensee. A photocopy of the license must be carried in each qualified motor vehicle. The original license should be kept in a safe place. Additional decals may be requested using this form.

Applicant agrees to comply with tax reporting, payment, recordkeeping, and license display requirements as specified in the International Fuel Tax Agreement and by North Carolina General Statutes and Administrative Procedures Act Rules. The applicant further agrees that the North Carolina Department of Revenue may withhold any refunds due if applicant is delinquent on payment to any other division within the North Carolina Department of Revenue or delinquent taxes due to any IFTA member jurisdiction. Failure to comply with these provisions shall be grounds for revocation of license in all member jurisdictions.

The applicant further certifies with his or her signature or electronic submission as deemed acceptable by North Carolina that, to the best of his or her knowledge, the information is true, accurate, and complete and any falsification subjects the applicant to appropriate North Carolina civil and/or criminal sanctions. Also, by signing below, the applicant acknowledges that certain taxpayer information supplied to the North Carolina Department of Revenue will be transmitted electronically to IFTA, Inc., including, but not limited to, certain transmittal and demographic data required under the IFTA agreement for purposes of administering the IFTA program, and consents to the same.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

MAIL TO: North Carolina Department of Revenue, Excise Tax Division, Post Office Box 25000, Raleigh, North Carolina 27640-0950  
QUESTIONS: Contact the Excise Tax Division at: Telephone Number (919) 707-7500, Toll-free Number (877) 308-9092, Fax Number (919) 733-8654

- Provide all requested information
- Enter the Number and Type of decals
- Include your Signature, Title, Date
- License and Decals **cannot** be renewed by telephone request.

Questions?

