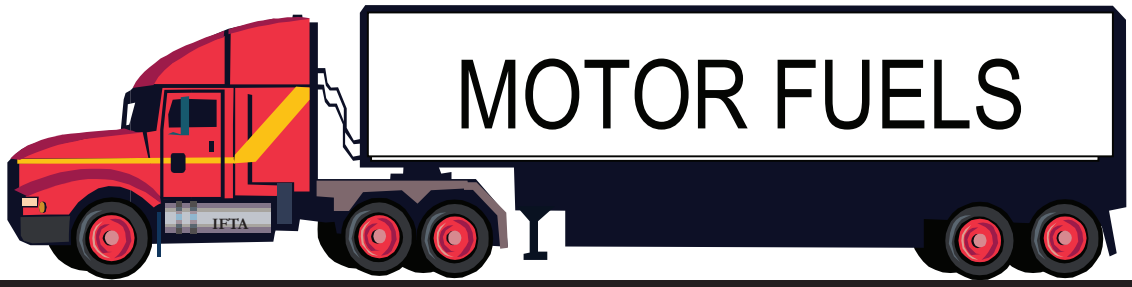
www.dornc.com

June 2008



A Quarterly Publication of the North Carolina Department of Revenue - Motor Fuels Tax Division

MOTOR CARRIER SEMINARS

The Motor Fuels Tax Division will sponsor Motor Carrier Seminars again this year.

The seminars will include presentations by the Motor Fuels Tax Division, the North Carolina Department of Transportation - International Registration Plan Section, the Internal Revenue Service, and the North Carolina State Highway Patrol. Topics to be discussed include:

- Motor Carrier Fuel Tax Issues
- State and Federal Penalties
- Motor Carrier Registration
- Tax Return Filing
- Ifta Internet Filing
- Recordkeeping Requirements
- Audit Procedures
- 2290 Filing Requirements
- Weight & Safety Regulations
- IRP Registration
- UCR Requirements
- The Review Process
- DOT Audits
- Investigations and On-road Enforcement

Representatives from the various agencies will be available to answer questions during the sessions and at the conclusion of each session.

A seminar registration form will be mailed in late June to each motor carrier registered with the Motor Fuels Tax Division. The deadline for registration is July 18, 2008. There is no charge for attending these seminars. The one-day seminar begins at 8:30 a.m. and ends at approximately 5:00 p.m.

If you are interested in attending a seminar and you do not receive a registration form by early July, please call the Division at 919-733-3409 or toll free at 1-877-308-9092.

For information in planning your schedule, the seminar dates and locations are listed on the right.

Hickory
August 4, 2008
August 5, 2008
Lenoir-Rhyne College
McCrorie Center - Fintel Room 213
625 7th Avenue NE
Hickory, NC 28601

Charlotte
August 6, 2008
Central Piedmont Community College
Cato Campus - Cato II Building
Cato Auditorium, Room 020
8120 Grier Road
Charlotte, NC 28215

Asheboro
August 7, 2008
Randolph Community College
R. Alton Cox Resource Center
Auditorium
629 Industrial Park Avenue
Asheboro, NC 27204

Greenville
August 19, 2008
Pitt Community College
Leslie Building, Room 143
1986 Pitt Tech Road
Winterville, NC 28590

Wilmington
August 20, 2008
Cape Fear Community College
North Campus - McKeithan Building
BB&T Auditorium, Room NA 112
4500 Blue Clay Road
Castle Hayne, NC 28429

Cary
August 21, 2008
Wake Technical Community College
Western Campus (Millpond Village)
Wake Tech Business and Industry Center,
Room 118
3434 Kildaire Farm Road
Cary, NC 27518

IFTA Web Site

Retail stores located on New York State Indian reservations are not paying New York State fuels or sales tax. Accordingly, any fuel purchased at one of these retail outlets is not NY "tax-paid" fuel for the purpose of claiming NY fuels tax credits on an IFTA return.

For additional information regarding IFTA and footnotes associated with various jurisdictions' tax rates, visit the IFTA, Inc. website at **www.iftach.org.**

Power of Attorney

A Power of Attorney (POA) is required of all persons conducting business on behalf of a Motor Fuels taxpayer.

Download a POA form at **www.dornc.com. Select** Tax Forms, More, and General Forms.

Photo I. D. Requirements

Photo identification is required for all in-person requests of IFTA licenses and decals.

NC Department of Revenue
Motor Fuels Tax Division
1429 Rock Quarry Road
Suite 105
***Raleigh, NC 27610
Tel.: 919-733-3409/Fax: 919-733-8654
Toll Free: 877-308-9092

Motor Fuels Field Offices

ALBEMARLE
Tel.: 704-982-8911/Fax: 704-982-8912

ASHEVILLE
2800 Heart Drive
Tel.: 828-667-0597/Fax: 828-667-0354

BATTLEBORO
110 Fountain Park Dr., Ste F-1
Tel.: 252-467-9222/Fax: 252-467-0190

***CHARLOTTE
6016 Brookshire Blvd
Tel.: 704-393-0606/Fax: 704-393-8720

DURHAM
3326 Durham Chapel Hill Blvd., Bldg D
Tel.: 919-560-6803/Fax: 919-560-3386

ELIZABETH CITY
401 Griffin Street, Ste C
Tel.: 252-337-6756/Fax: 252-331-4808

FAYETTEVILLE
225 Green Street, Systel Bldg - Ste 800
Tel.: 910-486-1212/Fax: 910-485-4936

FLETCHER
Tel.: 828-687-9499/Fax: 828-654-9907

***GREENSBORO
5 Centerview Drive, Ste 110
Tel.: 336-834-4320/Fax: 336-834-4327

GREENVILLE
2995 Radio Station Rd
Tel.: 252-830-2999/Fax: 252-830-1411

HICKORY
112 2nd St. Place SE
Tel.: 828-327-2007/Fax:828-327-7615

MORGANTON
Tel.: 828-391-6982/Fax: 828-391-6983

ROCKWELL
Tel.: 704-279-1473/Fax: 704-279-1475

VANCEBORO
Tel.: 252-244-9912/Fax: 252-244-1664

WILMINGTON
3340 Jaeckle Dr., Ste 202
Tel.: 910-254-5066/Fax: 910-251-5823

WINSTON-SALEM
8025 North Point Blvd., Ste 250
Tel.: 336-896-7026/Fax: 336-896-7030

***License Issuance Location

MOTOR FUELS TAX DIVISION COLLECTION OPTIONS

The collections unit is utilizing more of the collection tools available to the Department of Revenue. Revenue agents have the ability to garnish wages paid by an employer or a contractor, garnish bank accounts, seize property through a tax warrant, or request revocation of license plates. The Department is also placing taxpayers on a database with the NC State Highway Patrol.

The Highway Patrol officers have the authority to hold a truck until sufficient funds are paid to the officer or the Department.

You have several options to resolve an outstanding tax liability. You can pay the balance due in full. You can protest an assessment before it is final billed if you disagree with the figures used by the Department to calculate the assessment. Or, upon meeting certain criteria, you may also establish a payment plan.

ADDITIONAL RENEWAL INFORMATION

There is NO FEE for a license and decals. If you are requesting IFTA decals, you must travel in at least two (2) IFTA jurisdictions. The Division will be reviewing completed returns from prior periods to ensure that carriers requesting IFTA licenses are traveling in more than one (1) jurisdiction.

North Carolina Highway Fuel Use Tax (NCHFUT) decals are issued to carriers who operate vehicles that travel only in North Carolina.

Your account status will affect the renewal of your 2009 license and decals. If you have not filed all returns due or paid all outstanding assessments, your account may be in a revoked status. If your account has been revoked, we cannot issue decals or a license until your outstanding returns and/or payments have been received, either in the Raleigh office or one of our field offices. Call the Division if you have any questions about your account status.

DECAL ACCOUNTABILITY

Motor Carriers are responsible for all decals issued. Unused decals must be maintained for a period of at least four (4) years for audit purposes. If a Motor Carrier fails to produce records to account for all decals, they may be held responsible for the operation of the unaccounted for decals based on the best information available.

North Carolina law states that a Motor Carrier must keep records of decals/identification markers issued to the motor carrier and must be able to account for all decals/identification markers the motor carrier receives.

A penalty may be assessed for either of the following:

Inability to account for decals issued ($100 per decal)

-or-

Displaying a decal on a vehicle operated by a Motor Carrier to whom the decal is not issued ($1,000 per decal).

IFTA & INTRASTATE

Internet Filing

TIPS

Tip #1:

Get started early. Keep your miles traveled and your fuel purchased logs current. Make sure your online filing password is active by accessing your account at least quarterly.

Tip #2:

Please answer carefully when responding to the question "Did you have operations in one or more jurisdictions (including North Carolina) during this reporting period?"

When answering **"no"** to this question, you have filed your quarterly IFTA tax return indicating that you did not operate during the reporting period. If you accidentally select this option and submit your return, you will need to file a paper return marked "amended" to correct the return for that period. Amended returns cannot be filed online.

When filing returns, whether on the Internet or by paper document, please pay careful attention to any questions asked to ensure that your response is accurate for your business operations.

Tip #3:

When filing your IFTA return on the Internet, please be certain that you complete the process for submitting your return and/or payment.

It is important to remember that your return is not filed until you have received the "Tax Return Confirmation" screen.

There have been occurrences when taxpayers filing via the Internet have exited the application prior to completing this process resulting in the return having not been submitted. In this case, you may receive notification from our office that the return has not been received. In order to complete the transaction and submit the return, you will need to sign back onto the Internet and complete the processing of the return.

Tip #4:

If your business identification number has changed, you must complete an application for license and decals under the new number and you must also register the new account for IFTA/Intrastate Internet access. Reports submitted under the old account number will not automatically transfer to the new account number.

Tip #5:

On the jurisdiction screen, you may enter one jurisdiction at a time by clicking on the map, or you may enter multiple jurisdictions at once … just follow the steps below.

- In the column listing the jurisdictions, use the scroll bar to locate the jurisdiction you wish to select and click on the first jurisdiction using your mouse.
- Scroll to the next jurisdiction you wish to select, hold down the control key (Ctrl) on your keyboard while clicking your mouse on the jurisdiction selected and repeat for each jurisdiction you wish to select.
- After selecting all the jurisdictions in which you traveled, click on the double arrows located between the two columns. All jurisdictions that you have selected in the left column will be moved to the right column and appear highlighted on the map. (If you select a jurisdiction in error, highlight the jurisdiction in the right column and click on the double arrow to remove the jurisdiction.)

Quarterly IFTA Reporting

All licensees must file an IFTA quarterly tax return with the Division. The due dates for filing each return are shown below.

The IFTA quarterly tax return and tax rates are provided to each licensee 30 days prior to the due date of the return. Failure to receive or obtain the quarterly tax return does not release the licensee from reporting obligations. A quarterly tax return must be filed, even if the licensee does not operate or purchase taxable fuel in any IFTA member jurisdiction in a particular quarter.

IFTA licenses may be suspended and/or revoked for any of the following reasons:

- Failure to file an IFTA quarterly tax return
- Failure to remit all taxes due all member jurisdictions
- Failure to pay and/or protest an audit assessment within the established time period
- Failure to properly register with NCDMV, IRP Section

The Division will notify the North Carolina State Highway Patrol Motor Carrier Enforcement Administration and all member jurisdictions when a suspension or revocation has occurred or been released. Do not operate vehicles when a license has been revoked or suspended.

Requirements for IFTA Licensed Vehicles

It is the licensee's responsibility to maintain records of all operations of qualified motor vehicles. At a minimum, information must include the following mileage and fuel data for each individual vehicle for each trip.

Mileage Records:

- Date of trip (starting and ending)
- Trip origin and destination (city & state)
- Route of travel
- Beginning and ending odometer or hubometer readings
- Total trip miles
- Mileage by jurisdiction
- Vehicle unit number
- Vehicle fleet number
- Licensee's name

Fuel Receipts:

- Date of purchase
- Name and address of seller
- Number of gallons purchased
- Type of fuel purchased
- Price per gallon
- Unit number of vehicle or VIN
- Purchaser's name

DEADLINES

1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
January February March	April May June	July August September	October November December
due April 30	due July 31	due October 31	due January 31

HOLIDAYS

Independence Day	Labor Day
Friday, July 4, 2008	Monday, September 1, 2008